

ADMINISTRATIVE-INTERNAL USE ONLY

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20 January 1984

MEMORANDUM FOR: See Distribution

SUBJECT : DCI and DDCI Meeting with Secretary of State
on Friday, 27 January 1984

1. The Director and Deputy Director plan to have a luncheon meeting with Secretary Shultz on Friday, 27 January. It is requested that any suggestions you may have for possible topics to be raised be identified by phone to [] office (extensions []), by 1700 hours 24 January, in order to forward these topics to the Director for his consideration. A negative response is requested.

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2. For those topics selected by the Director, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded to [] (SA/DCI/IA) by 1700 hours, 25 January.

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Executive Secretary

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